



Republic of the Philippines  
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY

# NATIONAL CERTIFICATE II

in

## HOUSEKEEPING

is awarded to

**JHEZLYN MARIE G. INSIGNE**

*for having completed the competency requirements under the Philippine TVET Competency Assessment and Certification System in the following units of competency:*

*(in compliance with the ASEAN Mutual Recognition Arrangement on Tourism Professionals)*

Unit Code Unit Title

### BASIC COMPETENCIES

500311105	Participate in workplace communication
500311106	Work in a team environment
500311107	Practice Career Professionalism
500311108	Practice Occupational Health and Safety Procedures

Unit Code Unit Title

### COMMON COMPETENCIES

TRS311201	Develop and Update Industry Knowledge
TRS311202	Observe Workplace Hygiene Procedures
TRS311203	Perform Computer Operations
TRS311204	Perform Workplace and Safety Practices
TRS311205	Provide Effective Customer Service

Unit Code Unit Title

### CORE COMPETENCIES

TRS5123111	Provide Housekeeping Services to Guest
TRS5123112	Clean and Prepare Rooms for Incoming Guest
TRS5123113	Provide Valet/Butler Service
TRS5123114	Laundry Linen and Guest Clothes
TRS5123115	Clean Public Areas, Facilities and Equipment
TRS5123122	Deal with/Handle Intoxicated Guests

Signature of the certificate holder  
Certificate No. **20042102002983**  
ULI: IJG-90-671-13039-001

Issued on : **February 11, 2020**  
Valid until: **February 10, 2025**



**SEC. ISIDRO S. LAPEÑA, PhD., CSEE**  
Director General

CLN-NQ- 5149122

